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Production Equipment & Supplies  
For the Entertainment Industry

www.limelightproductions.com

**LIMELIGHT**<sup>®</sup>  
**PRODUCTIONS, INC.**

471 Pleasant Street, Lee, MA 01238

TEL 413-243-4950, 800-243-4950

FAX 413-243-4993, 800-243-4951

## Application for Employment

(Please Print)

Date of Application: \_\_\_\_\_ Position applying for: \_\_\_\_\_

Name : \_\_\_\_\_

Address: \_\_\_\_\_

PO Box: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

*If you are under 18 yrs. of age, you are required to provide Limelight Productions Inc. with proof of eligibility to work.  
Proof of citizenship or immigration status will be required upon employment.*

Have you previously filed an application with Limelight Productions?  Yes  No If yes, when \_\_\_\_\_

Have you previously been employed by Limelight Productions?  Yes  No If yes, when \_\_\_\_\_

Are you currently employed?  Yes  No

May we contact your employer?  Yes  No

Are you currently laid off?  Yes  No

On what date will you be available to begin work? \_\_\_\_\_

Are you available to work  Fulltime  Part time  Temporary

Can you travel if a project requires it?  Yes  No

Do you have a valid driver's license?  Yes  No Do you have technical theater experience?  Yes  No

Can you drive a standard transmission?  Yes  No Do you have electronics experience?  Yes  No

Do you have truck driving experience?  Yes  No Do you have sales experience?  Yes  No

Do you have a CDL?  Yes  No

### Additional Skills (check all that apply)

Microsoft Word  MS Excel  PC  Sewing

Photoshop  PowerPoint  Auto CAD  Other \_\_\_\_\_

### Additional Information (please list any additional information or related skills that may be helpful to us in considering your application)

\_\_\_\_\_  
\_\_\_\_\_

Education	Name/Address	Course of Study	Years Completed	Degree	Transcript Available
High School					Y / N
Undergraduate College					Y / N
Graduate / Professional					Y / N
Other (specify)					Y / N

Have you ever served in the United States Military?  Y /  N Branch \_\_\_\_\_

Are you fluent in a foreign language?  Y /  N Which languages? \_\_\_\_\_

Describe any apprenticeship, specialized training or skill that would enhance your employment possibilities at Limelight Productions:

\_\_\_\_\_

### Employment Experience

Please start with your present or last job. Be sure to include all job-related military service assignments and volunteer activities.

1.

Employer \_\_\_\_\_ Start Date \_\_\_\_\_ End Date \_\_\_\_\_ Work Performed \_\_\_\_\_

Address \_\_\_\_\_ Job Title \_\_\_\_\_

Tel. \_\_\_\_\_ Supervisor \_\_\_\_\_

Reason for leaving \_\_\_\_\_ Starting Salary/Rate \_\_\_\_\_ Ending Salary/Rate \_\_\_\_\_

Continued on Reverse Side

2.

Employer _____	Start Date _____	End Date _____	Work Performed _____
Address _____		Job Title _____	
Tel. _____		Supervisor _____	
Reason for leaving _____	Starting Salary/Rate _____	Ending Salary/Rate _____	

3.

Employer _____	Start Date _____	End Date _____	Work Performed _____
Address _____		Job Title _____	
Tel. _____		Supervisor _____	
Reason for leaving _____	Starting Salary/Rate _____	Ending Salary/Rate _____	

Are you a member of any professional, trade, business or civic organizations? If yes, please list name and position held.  
 (You may exclude those which would reveal gender, race, religion, national origin, age, ancestry, disability or other protected status)

**References**

1.

Name _____	Phone _____
Street _____	Contact _____
City/State/Zip _____	

2.

Name _____	Phone _____
Street _____	Contact _____
City/State/Zip _____	

3.

Name _____	Phone _____
Street _____	Contact _____
City/State/Zip _____	

**Applicant's Statement**

I attest that the answers given in this application for employment are truthful and complete to the best of my knowledge.

I authorize investigation of all information contained within this application for employment if necessary in arriving at an employment decision.

This application for employment shall be kept active for a period of 45 days. If you wish to be considered for employment after that time. Please inquire as to whether or not applications are still being accepted.

I hereby understand and acknowledge that, Limelight Productions Inc. is not able to guarantee or promise employment for any specified length of time. Periodically, it may be in the best interests of the company to terminate employees either on an individual basis or on the basis of a reduction in the work force. The company reserves the right to make these decisions at its sole discretion. Accordingly, employees must realize that their employment may be terminated at any time at the option of the company, with or without cause; just as the company realizes that employees may terminate their employment at any time at their option, with or without cause.

If hired, I understand that false or misleading information given in my application or interview(s) may result in discharge, and that I am required to abide by all rules and regulations of Limelight Productions Inc.

\_\_\_\_\_  
*Signature of Applicant*

\_\_\_\_\_  
*Date*

Limelight Productions, Inc provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religious creed, protected genetic information, national origin, ancestry, sex, age, disability, veteran's status, or sexual orientation. In addition to federal law requirements, Limelight Productions complies with applicable state and local laws governing nondiscrimination in employment in every location in which the company has facilities. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.

Limelight Productions, Inc expressly prohibits any form of workplace harassment based on race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, genetic information, disability, or veteran status. Improper interference with the ability of Limelight Productions' employees to perform their job duties may result in discipline up to and including discharge.